

Working Together to Create a  
Sustainable Energy Future  
Throughout Europe



# AEE Energy Europe 2022

**2 Conferences - Multiple Training - New Tech Stage - 1 Exhibition**



Simmonscourt, RDS, Dublin.

26<sup>th</sup> & 27<sup>th</sup> October 2022

[www.aeeuropeenergy.com](http://www.aeeuropeenergy.com)



## Event Partners:



# Working Together to Create a Sustainable Energy Future Throughout Europe



## **Contact Us**

Before, during and after the event you and your colleagues should feel free to contact our events team if you have any questions or requirements in relation to the event. Please find below our personal mobile numbers for your perusal:

Ronan McGlade: 086 25 45871

Shauna Clancy: 085 75 40713

Paula Dempsey: 087 75 89109

John McNamee: 085 72 20076

Susan Doyle: 087 77 39621

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### **BoxMedia**

616, Edenderry Business Campus, Edenderry, Co. Offaly

Tel: + 353 46 9773434

[www.aeeuropeenergy.com](http://www.aeeuropeenergy.com)

[ronan@boxmedia.ie](mailto:ronan@boxmedia.ie)



## Venue/Dates/Times

Simmons court, RDS, Dublin – 26<sup>th</sup> & 27<sup>th</sup> October 2022



### Build-Up Times

You will have access to the Simmons court, RDS from 3pm – 9pm on the 25<sup>th</sup> October to erect your stand, Simmons court will close at 9pm. On the morning of the event, you will have access from 7.00am.

Your stand will include (unless otherwise ordered):

- Standard electric power
- Standard Lighting
- Shell scheme as outlined on floor plan
- Free broadband

### IMPORTANT NOTE:

We would ask that all exhibitors make a special effort to have their stands in place no later than 9am on the morning of the event.

### Security:

The event organiser and the RDS can not be held responsible for any items that may be left behind after the event. It is the responsibility of the exhibitor to remove any items before 9pm of the closing evening of the event.

### Dismantling Times

All exhibitors are asked to respect the conference times and not dismantle their stand prior to the end of the event, which concludes at 4pm on the 27<sup>th</sup> October.

All exhibitors will have access to the Simmons court up until 9pm on the 27<sup>th</sup> October, allowing breakdown time between 4pm – 9pm.

### Show Opening Times to Delegates:

- 26<sup>th</sup> October: 9.30am – 5pm
- 27<sup>th</sup> October: 9.30am – 4pm

### Accommodation:

We have arranged discounted accommodation with the below:

Talbot Hotel Stillorgan  
Eva: [ecahill@talbotstillorgan.com](mailto:ecahill@talbotstillorgan.com)  
**Phone:** +353 1 200 1807  
[www.talbothotelstillorgan.com](http://www.talbothotelstillorgan.com)

Clayton Hotel Ballsbridge  
[info.ballsbridge@claytonhotels.com](mailto:info.ballsbridge@claytonhotels.com)  
**Phone:** +353 1 668 1111  
[www.claytonhotelballsbridge.com](http://www.claytonhotelballsbridge.com)



# Floor Plan: Simmonscount, RDS Dublin



Venue: RDS, Dublin  
 Hall: Hall 8 (Simmonscount Pavilion)  
 Client: Boxmedia  
 Event: AEE Europe 2022  
 Date: 26-27 October 2022



Sponsored by:



## Your AEE Europe Exhibition Stand Includes

### Your Exhibition Stand

The Simonscourt Pavilion in the RDS is designed in such a way to provide flexibility. However, should you require any un-standard fixtures/fittings to be installed please contact the organiser/RDS in advance of the event. Your exhibition stand will include:

- ◆ Shell scheme exhibition stand (Unless you have ordered space only)
- ◆ Standard electric power
- ◆ Standard lighting
- ◆ Broadband/WiFi
- ◆ Bus-Sop Signage

The use of nails, screws, staples, etc. is not permitted on shell scheme panels. When fixing marketing material to shell scheme panels, please use either blue tack or double-sided Velcro.

Should you require any special furnishings, electrics, audio visual please ensure to alert the organiser at least 2 weeks prior to the event.

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### Rules & Regulations:

When an exhibitor is using a third-party contractor for erecting or breaking down the stand, it is important that they are aware of the Rules & Regulations associated with the venue. These can be requested from:

Eddie McCarron RDS: [Eddie@rds.ie](mailto:Eddie@rds.ie)

## General Information



### Insurance

Exhibitors are advised to take out adequate insurance cover against the kinds of risks they could incur in connection with the show, especially:

- Public Liability
- Employers Liability
- Personal Accident
- Exhibitors' property, property on loan/hire.

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### Security

Exhibitors are reminded that although the organisers take every precaution to ensure the security of the show, they or any contractors cannot take responsibility for losses or damage that occur during build-up, open hours and dismantle.

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### Parking & Exhibitor Pack

Exhibitor parking is available, and 2 parking passes will be available to you from the organisers' office, along with your exhibitor pack on set up day. Alternatively, your pack will be left on your stand.

### Exhibitor Badges

To avoid delays and confusion on the day of the event, we ask that exhibitors provide the organiser with the names of the individuals working on the stand at least 2 weeks prior to the event.

Please contact: [shauna@boxmedia.ie](mailto:shauna@boxmedia.ie) with your exhibitor badge names.

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### Children

Children under the age of 16 will not be allowed gain entrance to the Simmonscourt during the build-up or breakdown period.

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### Media Centre

As you will have noted from the event floor plan, there is a media centre in the middle of the main hall in the RDS. We would suggest that you take advantage of this Media Centre by ensuring you have literature to leave out in this area.

# Marketing Material - Event Guide

## Media Centre

### Badge Scanners - Invitations



#### E – Marketing

To assist you in the promotion of your exhibition stand at AEE Energy Europe 2022, we have available to you:

- E-invites, which can be forwarded to preferential & potential clients
- Exhibitor email signatures
- Exhibition logo in various formats
- “In a Nutshell” invitation

To download any/all of the above information please visit:

[www.aeeuropeenergy.com/marketing](http://www.aeeuropeenergy.com/marketing)

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#### Telesales

As an exhibitor at AEE Energy Europe 2022, you can take advantage of our extensive telesales team who will be happy to contact specific individuals/companies on your behalf, offering E-Ticket and invitations to the event. Should you wish to avail of this service, please contact [ronan@boxmedia.ie](mailto:ronan@boxmedia.ie)

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#### Literature

Should you be planning your own marketing campaigns prior to the event please do not hesitate to contact us for logos, speaker topics & images, etc.

#### Show Catalogue

The show catalogue will be launched 2 weeks prior to the event and circulated to over 12,000 senior management working within industry and business within Ireland. This provides contributors with not only exposure to AEE Europe, but to maximize this marketing opportunity will be mailed to Energy Leads and Environmental Officers not attending the event.

As an exhibitor at the event, you are offered a preferential advertising rate within the show catalogue. For further information contact: [shauna@boxmedia.ie](mailto:shauna@boxmedia.ie)

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#### Event Sponsorship

There are a number of sponsorship opportunities still available at AEE Europe.

Should you be interested in learning more about these opportunities, please contact [ronan@boxmedia.ie](mailto:ronan@boxmedia.ie) as soon as possible to avoid disappointment.

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## Furniture, Audio Visual & Buyers Lounge



### **Furniture**

As an exhibitor at AEE Energy Europe 2022 you may have requirements for additional furniture for your shell scheme space.

To ensure ease of delivery and continuity we have arranged that any furniture ordered will be delivered by the shell scheme company, meaning your furniture will be waiting for you on arrival.

To order exhibition furniture for your stand please visit: <https://eventorders.com/product-category/aee-europe-2022/> where you will find a fully automated service. Alternatively contact [Jennifer@totalexpo.ie](mailto:Jennifer@totalexpo.ie) who will be happy to forward you options.

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### **Audio Visual**

As an exhibitor at AEE Energy Europe 2022 you may have requirements for Audio Visual for your shell scheme space.

To ensure ease of delivery and continuity we have arranged that any audio visual ordered will be delivered by the shell scheme company, which means your AV requirements will be waiting for you on set up day.

To order any additional audio-visual equipment for your stand please visit [www.avc.ie](http://www.avc.ie) where you can order online or direct via telephone on 00 353 1 [4605608](tel:4605608)/[dan@avc.ie](mailto:dan@avc.ie).

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### **Buyers Lounge**

AEE Energy Europe 2022 has made available a Networking Hub within the Simmonscourt, RDS, where buyers and technology suppliers can arrange meetings.

As an exhibitor at AEE Energy Europe 2022 you will have access to this area of the event where you can reserve a pod table to host a meeting with potential clients.

Refreshments will be available within the Networking Hub/Buyers Lounge and should you wish to reserve a pod table during the event please contact the organiser to schedule your meeting.

Contact: [paula@boxmedia.ie](mailto:paula@boxmedia.ie)

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# Working Together to Create a Sustainable Energy Future Throughout Europe



AEE Energy Europe 2022 is managed on behalf of AEE by:

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Ask about our other industry events:



[www.leanconstructionireland.ie](http://www.leanconstructionireland.ie)



[www.agileleanireland.org](http://www.agileleanireland.org)